



INDIAN INSTITUTE OF CHEMICAL ENGINEERS

Dr. H. L. Roy Building, Raja Subodh Chandra Mullick Road, Kolkata – 700032

Ref.No. SBK/A-4/2024

Date: 25.11.2024

SEVENTY-SEVENTH ANNUAL GENERAL MEETING

NOTICE

Dear Member,

NOTICE is hereby given that the Seventy-Seventh Annual General Meeting of the Indian Institute of Chemical Engineers (IIChE) will be held on 27th December, 2024 at 18:00 hours at IT Park, Ground Floor, Video Conference Room, NIT Jalandhar to transact the following business: -

0. Condolence
1. To confirm the Minutes of the Seventy-Sixth Annual General Meeting of the Institute held on December 27, 2023 at Heritage Institute of Technology, Kolkata (**Annexure –I**).
2. To consider and adopt the Annual Report for 2023-2024 (from 01.04.2023 to 31.03.2024)
3. To consider and adopt the Statement of Accounts of the Institute for the year ended on March 31, 2024.
4. To take a final decision on the status of RCs (Chennai, Hyderabad, Durgapur, Annamalai Neyveli, Dehradun, Nagpur, Paradeep, Roorkee, Pondicherry, Goa, Doaba, Haldia, Kochi, Lucknow, Srinagar, Patna, Rourkela and Sriharikota) in respect of non-receipt of audited Annual Accounts.
5. To appoint Auditors for 2023-2024 (IIChE Headquarters Accounts and IIChE Consolidated Accounts) and to fix their remuneration. The term of current auditor M/s MARP & Associates expires on 31.12.2024 and is eligible for reappointment for another two more years. They have offered their willingness to continue as per existing terms & conditions of reappointment.
6. To ratify the fees for Fellowship.
7. To announce the names of the members elected to the Council for 2025 – 27 in the vacancies caused by retirement.
8. To consider any other business with the permission of the Chair.
9. Felicitations of out-going Council Members.

NB: You are requested to kindly make it convenient to attend the meeting. This AGM Notice (2024) along with the minutes of AGM 2023 are available at iiche.org.in.

Prof. Sunil Baran Kuila
Honorary Secretary

- Note:** Extract from the Constitution (Rules & Regulations) of the Institute concerning “General Meetings of the Institute” is given below for ready reference:-
32. **General Meetings of the Institute:**
 - 32.1 An Annual General Meeting shall as a rule be held within nine months from the end of every financial year. Notice convening the Meeting should be issued to Members at least one month in advance indicating the date, time and venue of the Meeting and the agenda of business to be transacted. The Annual Report of the Institute together with the audited statement of accounts for the preceding financial year shall be presented by the Council and be considered by the Meeting. Resolutions emanating from the Council shall be discussed and voted upon. The Auditor for the next year shall be appointed in the Annual General Meeting and the Auditor's remunerations shall also be fixed. Resolutions submitted by Corporate Members shall then be discussed and voted upon. All resolutions to be moved by Corporate Members must be proposed by one and supported by at least two Corporate Members and must be submitted in writing to the Secretary to reach at least fourteen days before the date of the Annual General Meeting.
 - 32.2 The President and the Council shall have the powers to accept or reject any such resolution to be moved. After the business on the Agenda is completed, any Corporate Member may move a resolution on any matter of importance and urgency subject to the permission of the Chairman of the Meeting. All resolutions moved at the Annual General Meeting must be seconded before they can be discussed and voted on.
 - 32.3 The names of the Members elected to the new Council shall be announced at the Annual General Meeting.
 - 32.4 All Corporate Members whose subscriptions have been fully paid by the 31st March of the financial year to which the annual Meeting pertains shall be eligible to vote on matters discussed at the General Meeting.
 - 32.5 All the resolutions shall be passed in the Annual General Meeting with simple majority.
 - 32.6 Thirty Corporate Members of the Institute shall constitute a quorum for the Annual General Meeting. If there is no quorum, the Meeting shall be adjourned and called after a gap of 15 minutes.



Indian Institute of Chemical Engineers
Dr. H.L. Roy Building, Jadavpur University Campus
Kolkata 700 032

Ref. No. AG/AGM-2023/

27.12.2023

MINUTES OF THE SEVENTY-SIXTH ANNUAL GENERAL MEETING

Venue: Heritage Institute of Technology, Kolkata

Date & Time: 27.12.2023; 18.30 hr.

Members Present

Corporate Members present: **90** (Ninety) in the AGM as mentioned at the **Annexure- A**

President, Prof. Anil K Saroha called the meeting to order and chaired the meeting.

0.0 Condolence

The members present observed silence for two minutes to pay homage to the following members present passed away during the year:

Name of the Member	Membership No.	Name of the Member	Membership No.
Dr. Mahua Ghosh	LM-33741	Mr. A. Krishna Reddy	LM-11437
Dr. M. Karunakar Reddy	LM-06061	Mr. B. M. Sharma	LM- 01185
Prof. K. N. Jayaveera	LM-53756	Prof. V Subramanyam	LM-03678
Mr. Gautom Maitra	LM-05381	Mr. Palli Sita Rama Reddy	LM-09288
Mr. Asok Kumar Bhaduri	LM-03682	Prof. Chityala Ayyaanna	LM-07479
Prof. G. K. Roy	LF-02011	Prof. P. N. Singh	LM- 05756
Mr. H. N. Mawani	LM-19497	Prof. K. Basudeva	HF- 08946
Mr. B. V. Anjaria	LM-13577	Mr. K.S. Parasuram	LM- 00144
Prof. T. R. Das	LM-03352	Mr. Amitava Banerjee	LM- 47773
Prof. B. N. Srimani	LF-00497		

1.0 Confirmation of the Minutes of the Seventy-fifth Annual General Meeting of the Institute.

The minutes of the 75th (Seventy-fifth) Annual General Meeting, held on 28.12.2021 at HBTU, Kanpur were confirmed, as proposed by Mr. Dhawal Saxena and seconded by Prof. C. Karthikeyan except reference no. 5 i.e., Issue regarding maintenance charges by Calcutta Regional Centre where the AGM unanimously decided that Calcutta Regional Centre should pay for:

- (i) The maintenance charges for the room of HQ building which houses CRC Office on a pro-rata basis w.r.t. HQ Building.
- (ii) The consumption of electricity power based on the actual meter reading.
- (iii) availing of other facilities of the building viz. use of the auditorium, seminar room (as and when used) as per the prevailing rate of Jadavpur University

The members of the EC at Calcutta Regional Centre requested that the issue be deliberated with CRC members prior to implementation.

Note: The Building Committee in its 2nd meeting held on 08.06.2019 recommended to request Calcutta RC to contribute a sum of Rs.10,000/- per month to IChE-HQ towards compensating the expenditure towards Maintenance Charge & Electricity Bill. The same was approved in the 4th meeting of the Council for 2019 dated 20.07.2019 at Trivandrum. In context of that, Council in its 2nd Meeting 2022 held on 26.02.2022 opined that the President will write a letter to the Calcutta Regional Centre for contributing some amount to HQ towards maintenance charge & electricity bill. As per decision of the Council in the 2nd meeting held on 26.02.2022, a letter duly signed by the President & Honorary Secretary, has been sent on June 06, 2022, to

the Chairman and Honorary Secretary of Calcutta Regional Centre, requesting them to contribute the amount on pro-rata basis for:

- i) Maintenance charge
- ii) Consumption of electricity based on electrical meter reading
- iii) Availing of facilities like Auditorium, Seminar Hall as per the subsidized rate of Jadavpur University.

Moreover, Council authorized President to send a letter to CRC with reference to the point of (iii) with immediate effect. However, no decision / response is received from the Chairman / Honorary Secretary of the CRC. Council, unanimously authorized President in its 4th meeting on 26.08.2022 to send a final letter to CRC for payment of maintenance charges, failing of CRC council will take appropriate decision.

2.0 Consideration and Adoption of the Annual Report for 2022-2023 (from 01.04.2022 to 31.03.2023) and Adoption of the Audited Statement of Accounts of the Institute for the year ended 31.3.2022.

The Honorary Secretary provided a comprehensive overview of the activity reports from the Headquarters, Regional Centres, and Student Chapters for the year 2023 to the members. Additionally, he outlined the key highlights from Council Meetings and Sub-committee Meetings held throughout the year.

Furthermore, the Honorary Secretary presented details from the Audited Accounts, covering aspects such as Total Income, Total Expenditures, Net Surplus, and Net Profit Ratio for both Consolidated and IChE Headquarters accounts.

Emphasizing the importance of timely reporting, the Honorary Secretary urged all Regional Centers to submit their annual reports, including audited financial reports, within the designated timeframe set by the Headquarters.

The Annual General Meeting (AGM) unanimously approved the Annual Report and the Audited Statement of Accounts of IChE, as proposed by Prof. Sudip Kumar Das and seconded by Dr. S. Bajpai.

3.0 Decision on action in respect of non-receipt of audited accounts from RCs (Annamalai, Durgapur, Dehradun, Nagpur, Paradeep, Roorkee, Srinagar and Sriharikota)

The members opined that the incoming Council and the Vice-President incharge - Regional Centers' Affairs shall look into the matter and take necessary steps to receive the annual accounts from those Regional Centers at the earliest.

4.0 Appointment of Auditors for 2023-24 and fixation of their remuneration

The AGM passed the resolution of appointment of M/s MARP & ASSOCIATES, Chartered Accountants, 20B, Abdul Hamid Street, 5th Floor, Room No. – 15, Kolkata – 700 069 as Auditors of the Institute for the financial year 2023-2024 for the IChE Headquarters Accounts and the IChE Consolidated Accounts as well as All Taxation related matters with the following remuneration:

Services	Remuneration
Audit of IChE Headquarters Accounts, Consolidated Accounts, online filing of Form 10B, IT Return, Form 10/ 9A and to advice on Income Tax & TDS related matters.	Rs. 40,000/- + GST + Re-imbursment of local Conveyance Charges for IChE HQ matter related travelling

As per the resolution taken in the 76th AGM, the current auditor M/s MARP & Associates has been reappointed with the existing terms & conditions for another one year due to their excellent performance. The resolution was proposed by Mr. G. Kishore Kumar and seconded by Prof. Vinay K. Srivastava.

5.0 Ratification of the decision of the Council

The Honorary Secretary reported that as per the recommendations of the Council, Clause No 16.3 i.e., Additional fee payable for transfer from one category of Membership to the next higher category shall be the difference between the admission fees of the two categories as given in Appendix Table-1 (a) will no longer be applicable for Life Fellowship Application. The revised fees and subscription for Life Fellows will be as follows:

Life Fellows	
For all age groups	Fee (Rs.) 10,000/- + GST@18%

After deliberations, the AGM unanimously adopted the decision of the Council and requested the incoming new Council to implement the revised fees and subscription structure, to be effective from January 01, 2024.

The formation of the IChE-Training Institute (IChE-TI) and its functionaries (Board of Governance and Board of Directors) is unanimously approved by the members. The house authorized council to change/modify the modus-operandi and the tenure of the office bearers of the IChE-TI time to time. The same will be added in the bye-laws as a new clause.

6.0 Announcement of newly elected Council Members for the period 2024-26

President, IChE, announced the names of the newly elected council members and welcomed them to the Council for 2024-26.

7.0 Any other matter(s)

No other matter was discussed.

8.0 Felicitation of out-going Council Members.

The members conveyed their gratitude to the President and the outgoing Council Members for the services rendered by them during the year towards the growth of the Institute.

The meeting ended with a vote of thanks to the Chair.



Dr. Avijit Ghosh
Honorary Secretary



Prof. Anil K Saroha
President & Chairman

Annexure-A

List of Corporate Members Present

Sl.No.	Members	Mem. No.	Sl.No.	Members	Mem. No.
1.	Saroha, Prof. Anil K.	LF-27776	46.	Sapkal, Prof. Vilas	LM-29723
2.	Butala, Mr. D.M.	LM-03368	47.	Shende, Dr. Diwakar Z.	LF-26476
3.	Rajanandam, Prof. K.S.	LM-07327	48.	Bhanvase, Dr. B.A.	LF-38183
4.	Karthikeyan, Prof. C	LM-17257	49.	Kumar, Dr. Milan	LM-72833
5.	Ghosh, Dr. Avijit	LM-50202	50.	Basak, Dr. Nitai	LF-27333
6.	Pokale, Mr. S.S.	LF-15602	51.	Paira, Prof. B.B.	LF-01706
7.	Saxena, Mr. Dhawal	LM-43343	52.	Bhattacharjee, Prof. Sekhar	LM-10860
8.	Saha, Prof. Asit Kumar	LM-37968	53.	Ghosh, Dr. Priyanka	LM-73443
9.	Roy, Mr. S.K.	LM-08162	54.	Badrinarayana, Prof. K.A.	LM-22739
10.	Gupta, Prof. S.K.	LM-19814	55.	Altaf Hussain, Prof. S.	LM-48598
11.	Raju, Prof. G.M.J.	LM-17533	56.	Gavane, Dr. Prajakta Ashok	LM-73295
12.	Mahapatra, Prof. Alpana	LM-20164	57.	Smt. Sheela	LM-10864
13.	Rao, Prof. M. V.	LM-06492	58.	Brhama, Prof. N.K.	LF-10671
14.	Jha, Prof. M.K.	LF-09764	59.	Bhattacharjee, Prof. Chiranjib	LM-10551
15.	Saxena, Mr. Praveen	LF-24415	60.	Narsimhan, Dr. R	LM-01179
16.	Rao, Prof. M.S.	LM-13568	61.	Yadav, Prof. G.D.	LF-6738
17.	Thakar, Mr. Sunil Indulal	LM-29117	62.	Mitra, Prof. A.K.	LF-02228
18.	Gogate, Prof. Parag R.	LM-27350	63.	Mukhopadhyay, Mr. Parijat	LM-06108
19.	Maheshwari, Dr. Utkarsh	LM-38850	64.	Basu, Prof. S.	LF-20876
20.	Parthiban, Prof. R.	LM-09315	65.	Chakraborty, Mr. Sisir	LM-17210
21.	Bajpai, Prof. S.	LM-33859	66.	Chaudhury, Mr. Anup K	LAM-54013
22.	Bandopadhyay, Dr. Sibdas	LM-25005	67.	Dutta, Prof. B.K.	LF-03716
23.	Sinha, Prof. Shishir	LM-12188	68.	Ghosh, Mr. Sandip	LM-32074
24.	Sajan, Mr. M.	LAM-29436	69.	Sinha, Mr. Amaresh	LM-10794
25.	Prabhakaran, Mr. K. P.	LM-07099	70.	Agarwal, Prof. Madhu	LF-40031
26.	Sahu, Dr. Debjyoti	LM-73303	71.	Sur, Dr. Dharmesh H.	LM-18379
27.	Kumar, Mr. G. Kishore	LAM-14193	72.	Barma, Dr. Sanjib	LM-67100
28.	Srivastava, Prof. V.K.	LF-07839	73.	Sahu, Dr. Somak Jyoti	LM-37867
29.	Patel, Mr. Mahendra A.	LM-35101	74.	Ghosh, Ms. Tanushree	LAM-37970
30.	Prasad, Dr. T.L.	LF-09599	75.	Das, Dr. Lipika	LM-47782
31.	Mandal, Dr. Biswajit	LM-45506	76.	Das, Prof. Radharani	LM-10772
32.	Pal, Mr. Tapotanay	LM-66058	77.	Das, Ms. Anima	LM-53791
33.	Golder, Prof. A.K.	LF-31335	78.	Bandopadhyay, Dr. N.	LM-08190
34.	Pramanick, Prof. Hiralal	LM-21879	79.	Biswas, Dr. K.G.	LM-72836
35.	Basu, Mr. Kalyan Kumar	LM-03450	80.	Kumar, Dr. Rakesh	LM-72834
36.	Kumar, Dr. Kamoj	LM-39934	81.	Rath, Dr. Swagat S.	LM-46362
37.	Narasimhan, Mr. R.	LM-01179	82.	Singh, Dr. Satya K.	LF-73519
40.	Bhardwaj, Dr. Sanjay	LM-56227	83.	Chakma, Dr. Sankar	LM-38286
41.	Samanta, Dr. S.K.	LM-48364	86.	Das, Prof. Chandan	LF-23526
42.	Kuila, Prof. Sunil Baran	LM-37901	87.	Kalani. Mr. Ajay	LF-13078
43.	Ghosh, Mr. Debashis	LM-10701	88.	Balasubramanian, Prof. N	LM-27085
44.	Das, Prof. Sudip	LM-08450	89.	Bansal, Prof. Ajay K	LF-11337
45.	Bose, Dr. Sujoy	LAM-61192	90.	Mandal, Prof. Bishnupada	LF-21472